

Prices and VAT:

Rental prices do not include VAT.

Prices for coffee breaks and catering include VAT.

Time Tracking:

Seminar rooms are rented on an hourly basis. Every started hour is considered a full hour and will be billed according to the current price list.

Access and Preparation:

The room is available to the renter a maximum of 10 minutes before the start of the reservation.

Event Duration and Extension:

The duration of the event is agreed upon before it takes place. Extending the time on-site is only possible with the consent of a Literaat representative and subject to availability. Any additional time will be billed to the nearest full hour. If the agreed time is exceeded without prior agreement, Literaat reserves the right to charge a late fee.

If an extension is not possible, we kindly ask that the premises be vacated at the agreed time.

Booking Cancellation:

Written cancellation up to 36 hours before the start of the event is free of charge.

For cancellations made less than 36 hours before the start of the event, an invoice for 30% of the total order value will be issued.

For events cancelled on the same day or in the case of a no-show, 100% of the total order cost (including ordered coffee breaks) is payable.

Order and Liability:

The renter commits to treating the room and equipment with due care. In the event of damage to the room or inventory, or pollution requiring special cleaning, Literaat has the right to claim full compensation for damages.

Confirmation and Complaints:

After the event ends, the client's representative confirms the scope of provided services on-site with their printed name and signature on the receipt. Subsequent complaints regarding the volume or quality of the provided services will not be accepted.